**Please return this form to the Conferencing & events Team.**

**Showroom Workstation, 15 Paternoster Row, Sheffield, S1 2BX.**

**Email:** [**conferencing@showroomworkstation.org.uk**](mailto:conferencing@showroomworkstation.org.uk) **Telephone: 0114 279 6511**

**Children’s Pizza Party Package Screenings - Booking Form**

**Personal details**

**Name**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Address**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Phone Number(s)**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Email Address**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**I would like to book a Private Children’s Birthday Party Screening on Saturday:**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Booking**

**Please select which options you would like to book:**

**Children’s Pizza Party Screening Package** [£22 per child]

How many tickets would you like to purchase? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

PLEASE NOTE: Bookings of 20 children or more will be upgraded to our private café for their pizza buffet after the film screening. Numbers under 20 will be allocated a private table in our Café Bar.

**Payment details**

I enclose a cheque (made payable to Sheffield Media and Exhibition Centre) for \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

I wish to make the full payment \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_by credit/debit card

Please note, if you tick the above option, please ensure you provide a contact telephone number, to enable our team to contact you directly to take the full payment over the phone. Alternatively, if you would prefer to pop into Showroom Cinema to make the full payment, please arrange a time with the team (contact details below).

**Terms and Conditions**

Showroom Cinema always makes every effort to present its advertised programme. However, in the event of a film not arriving on time for screenings, customers will be offered a full refund up to the amount of the original payment. Showroom Cinema will not be held liable for any extraneous costs incurred with regard to the screening.

In the event of a film not being available on the day Showroom Cinema will take all reasonable steps to provide an alternative entertainment. Please note that the cinema does not hold film prints in the building other than those advertised for that day’s screenings.

Children’s Pizza Party Screenings will ordinarily take place in Cinema 1 or 2 (capacity 83). Tickets not reserved for your party will be sold to the public through our Box Office. Where there is high public interest Showroom Cinema may move your film to a larger screen to accommodate greater numbers. Children’s Pizza Party Screenings are open to the general public.

Children must be accompanied by an adult buying a regular Family Time ticket at £5. Bookings of 20 children or more will be upgraded to our private café for their pizza buffet after the film screening.

Please note that we will endeavour to find the best screening materials for all films, although some titles may only be available in lower quality versions.

|  |  |
| --- | --- |
| **I agree to the Terms and Conditions as set out above by Showroom Workstation** | |
| Signed: | Date: |

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